

Online Registration Instructions

for Carthage Elementary School District #317

2021-2022

1) Go to: www.cesd317.org

CARTHAGE
ELEMENTARY SCHOOL *District 317*

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Registration Schedule for 2021-22
Registration Schedule for 2021-22 Registration Opens: July 12, 2021 On-Site Help Available at both schools on the following dates: July 21st & 22nd 10:00 AM - 6:00 PM Registration Closes: August 2, 2021 **Click Here to Be Taken to the ...
read more

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Click Here

2) Click on “read more” under Registration Schedule for 2021-2022

3) Read all information, then click on “Click Here to Be Taken to the PowerSchool Account Link for Online Registration”.

- Anti-Bias Education Policies
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Registration Schedule for 2021-22



Registration Opens:

July 12, 2021

On-Site Help Available at both schools on the following dates:

July 21st & 22nd
10:00 AM - 6:00 PM

Registration Closes:

August 2, 2021



Important Links

Click Here to Be Taken to the PowerSchool Account Link for Online Registration

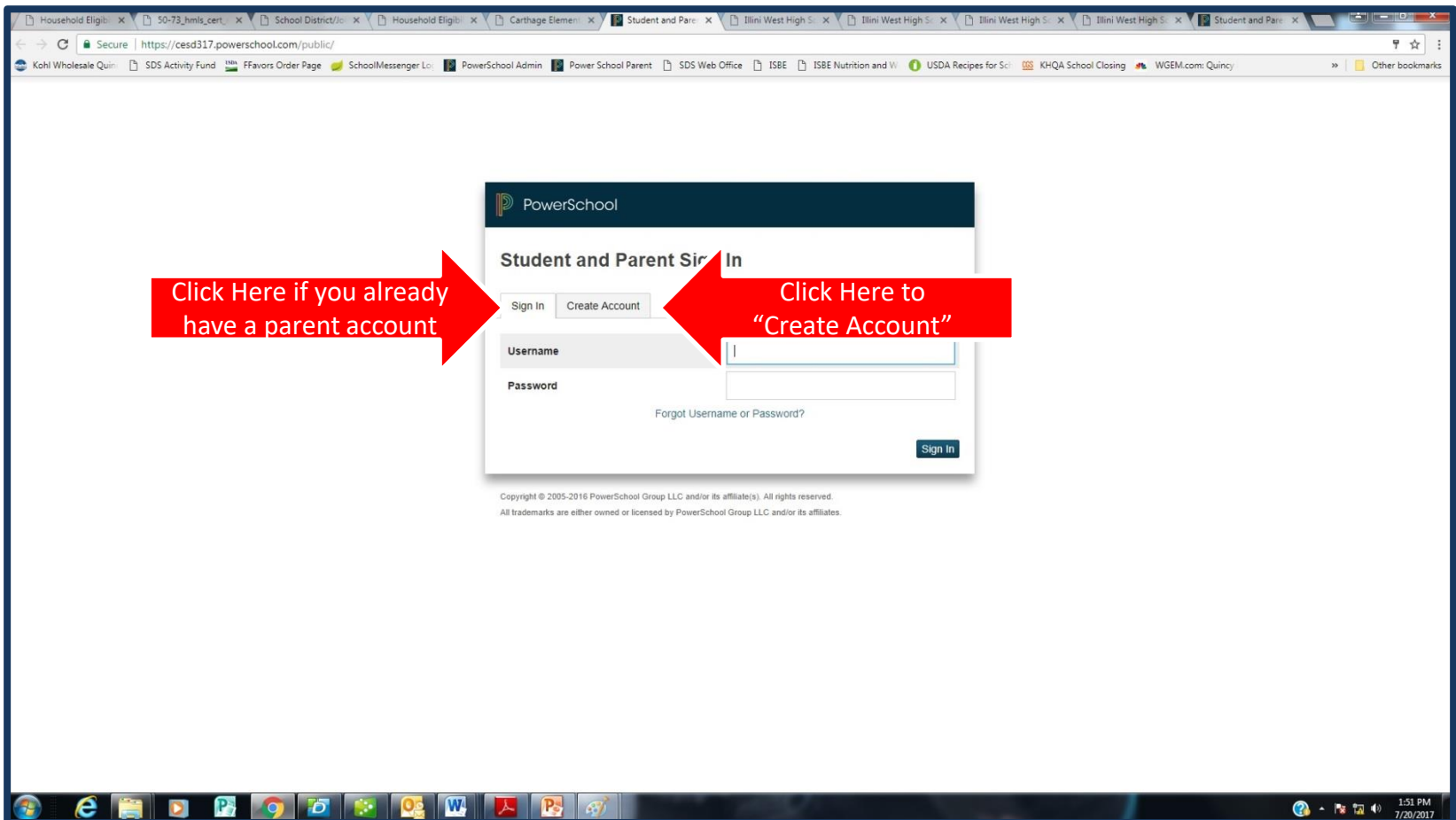
Click Here for Tutorial and Registration Help Desk

Click Here

4) The “PowerSchool Student & Parent Sign In” page appears as below.

5) Select “Create Account” - you will need the Access ID & Access Password from the letter that you received in the mail.

NOTE: If you have already created a parent account from previous school years, you can select “Sign In” and enter your Username & Password, then skip to #8 on page 7.



6) Click on **“Create Account”**

The screenshot shows a web browser window with the URL <https://illiniwest.powerschool.com/public/home.html>. The page features the PowerSchool logo at the top left. Below the logo, the heading "Student and Parent Sign In" is displayed. Underneath this heading are two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a red arrow pointing to it from the right. Below the buttons, there is a section titled "Create an Account" with the text: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. Learn more." At the bottom right of this section is another "Create Account" button. The browser's address bar and taskbar are visible at the bottom of the window.

7) Complete each field.

You will create your own unique Username & Password. **(write it down)**

You will enter the individual Access ID & Access Password for each student that was sent to you in the letter from the school.

PowerSchool

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must: -Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1
Student Name <input type="text"/>
Access ID <input type="text"/>
Access Password <input type="password"/>
Relationship <input type="text" value="-- Choose"/>

Create your own unique user name & password

Use Access ID & Password sent to you in letter from the school

8) Once created, your child's "PowerSchool Parent Portal" will open. At the bottom left hand side of the screen, click on "PowerSchool Registration" to begin the registration process.

The screenshot shows the PowerSchool Parent Portal interface. The user is logged in as Sophie. The main content area displays 'Grades and Attendance: Smith,' with tabs for 'Grades and Attendance' and 'Standards Grades'. Below this is an 'Attendance By Class' table. The table has columns for 'Exp', 'Last Week' (M-F), 'This Week' (M-F), 'Course', 'Q1', 'Q2', 'E1', 'S1', 'Q3', 'Q4', 'Absences', and 'Tardies'. The table lists several classes with their respective attendance records. A red arrow points to the 'PowerSchool Registration' link in the left navigation menu.

Exp	Last Week					This Week					Course	Q1	Q2	E1	S1	Q3	Q4	Absences	Tardies
	M	T	W	H	F	M	T	W	H	F									
1(A)											PE Email Flesner, Dakota - Rm: 422B	[1]	[1]	[1]	[1]			0	0
2(A)											Calculus Email Palmer, M J - Rm: 102	[1]	[1]	[1]	[1]			0	0
3-4(A)											Introduction to Sociology DC Email CSC, Teacher - Rm: CSC M&W	[1]	[1]	[1]	[1]			0	0
3-4(A)											English IV-I DC Email CSC, Teacher - Rm: CSC Tu&Th	[1]	[1]	[1]	[1]			0	0
6(A)											SH Email Snyder, Matt - Rm: 605	[1]	[1]	[1]	[1]			0	0
7(A)											Band Email Hartweg, Linda - Rm: 420	[1]	[1]	[1]	[1]			0	0
Attendance Totals																	0	0	

PowerSchool Registration

Online Payment Option

Registration Fees must be paid by the first day of school. Please use the link below to make an online payment.

Payment may also be dropped off at a school location, mailed to 210 South Adams, Carthage, IL 62321 or sent with your child on the first day of school.

Students who were notified of their "Direct Certification" status, will have their registration fees waived.

ALL STUDENTS will receive FREE MEALS (breakfast & lunch) for the 2021-22 school year.

Online payment link: [CLICK HERE](#)



Click Here

Primary School Book Fee: \$75.00

Middle School Book Fee: \$75.00

The fee schedule for the 2021-2022 school year can be viewed [here](#).

Thank you for using online registration. Please review all information before selecting "Submit". We are looking forward to a great school year!

HelpDesk

If you have questions, please email the HelpDesk at:
registrationhelp@cesd317.org