

Online Registration Instructions

for Carthage Elementary School District #317

2022-2023

1) Go to: www.cesd317.org

CARTHAGE
ELEMENTARY SCHOOL *District 317*

Search

Menus Contact Us Calendar Superintendent Search Staff Online Training PowerSchool-Teacher PowerSchool-Sub

District
Administrator and Teacher Salary & Benefits
Annual Statement of Affairs
Anti-Bias Education Policies
Budget and Financial

Primary School
Message from the Principal
Announcements
Classroom Sites
Curriculums
Menus

Middle School
Message from the Principal
Announcements
Athletics
Extra-Curricular Registration Form
Classroom Sites

Board of Education
Agendas & Minutes
Board Members
CESD Compact
Meeting Dates
Prevailing Wage Ordinance Resolution

General Information
Contact Us
RTI
Resources
Calendar
Archives

First Day of Student Attendance will be Wednesday, August 17th, 2022

Registration 2022-23
Online registration for the 2022-23 school year will open on Tuesday, July 26, 2022. On-site help will also be available at both schools on Tuesday, July 26th from 10AM to 6P. M. Registration closes August 9th. Click Here to be taken to the registration page.

read more **Click Here**

Current Highlights
Menus
Sports Boosters

2) Click on “read more” under Registration Schedule for 2022-2023

- 3) Read all information, then click on “Click Here to Be Taken to the PowerSchool Account Link for Online Registration”.

Registration Schedule for 2022-23



Registration Opens:

July 26, 2022

On-Site Help Available at both schools on the following dates:

July 26th

10:00 AM - 6:00 PM

Registration Closes:

August 9, 2022



Important Links

Click Here to Be Taken to the PowerSchool Account Link for Online Registration

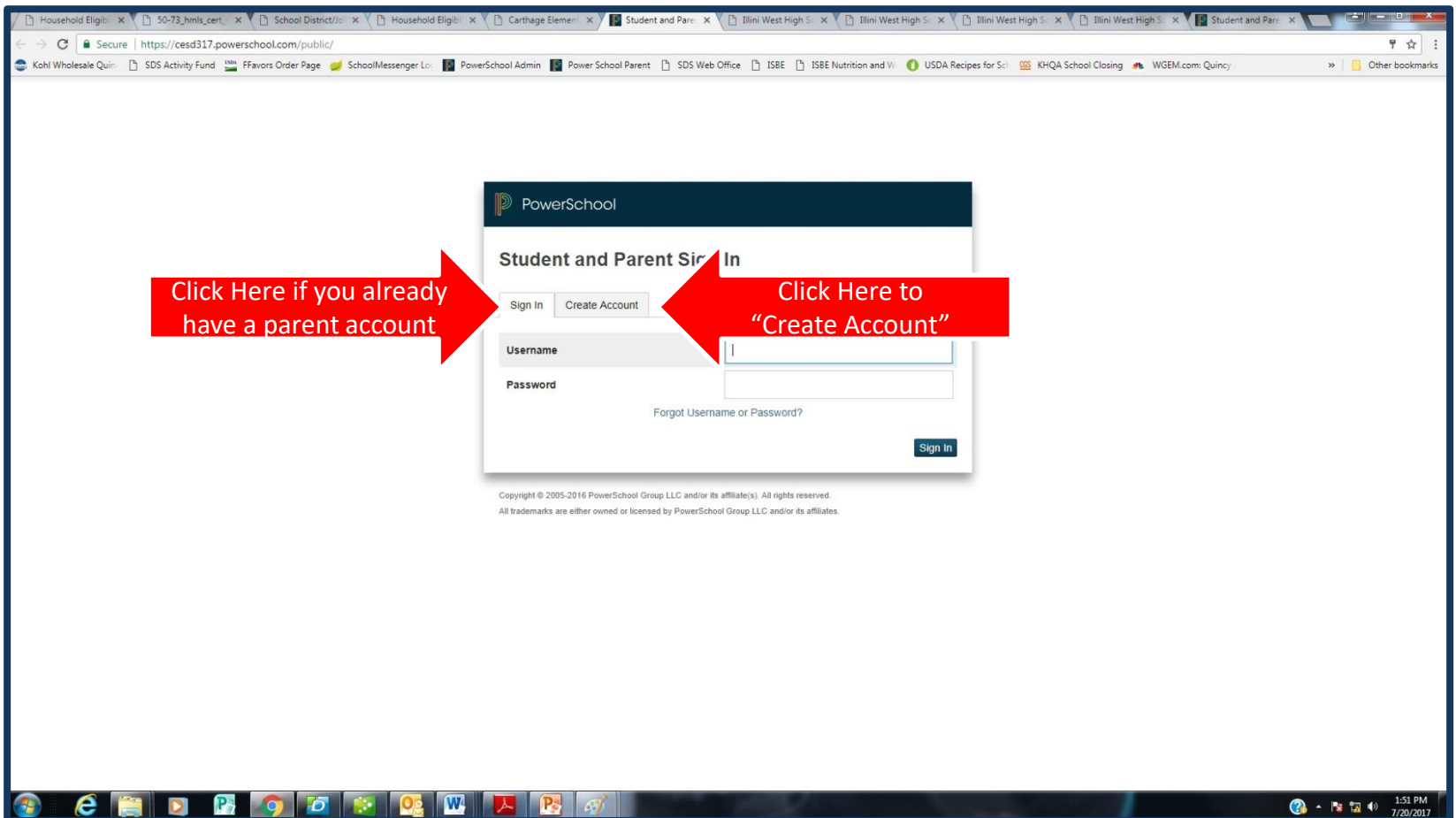
Click Here for Tutorial and Registration Help Desk

Click Here

4) The “PowerSchool Student & Parent Sign In” page appears as below.

5) Select “Create Account” - you will need the Access ID & Access Password from the letter that you received in the mail.

NOTE: If you have already created a parent account from previous school years, you can select “Sign In” and enter your Username & Password, then skip to #8 on page 7.



6) Click on **“Create Account”**

The screenshot shows a web browser window with the URL <https://illiniwest.powerschool.com/public/home.html>. The page features the PowerSchool logo at the top left. Below the logo, the heading "Student and Parent Sign In" is displayed. Underneath this heading are two buttons: "Sign In" and "Create Account". The "Create Account" button is highlighted with a red arrow pointing to it from the right. Below the buttons, there is a section titled "Create an Account" with the text: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. Learn more." At the bottom right of this section is another "Create Account" button. The browser's address bar shows the URL, and the taskbar at the bottom of the screen displays various application icons and the system clock showing 1:57 PM on 7/20/2017.

7) Complete each field.

You will create your own unique Username & Password. **(write it down)**

You will enter the individual Access ID & Access Password for each student that was sent to you in the letter from the school.

The screenshot shows a web browser window with the URL https://cesd317.powerschool.com/public/create_multi_student_account.html?. The page title is "PowerSchool" and the main heading is "Create Parent Account".

The form is divided into two sections:

- Parent Account Details:** This section contains input fields for "First Name", "Last Name", "Email", "Desired Username", "Password", and "Re-enter Password". A red arrow points to the "Desired Username" and "Password" fields with the text "Create your own unique user name & password".
- Link Students to Account:** This section contains a table for linking students. The table has columns for "Student Name", "Access ID", "Access Password", and "Relationship". A red arrow points to the "Access ID" and "Access Password" fields with the text "Use Access ID & Password sent to you in letter from the school".

The form also includes a "Password must:" note: "-Be at least 6 characters long".

8) Once created, your child's "PowerSchool Parent Portal" will open. At the bottom left hand side of the screen, click on "Forms" to begin the registration process.

The screenshot displays the "Start Page" of the PowerSchool Parent Portal. On the left, a vertical sidebar contains various navigation options. A red arrow points to the "Forms" link under the "Applications" section. The main content area includes a search bar with "Students" and "All" dropdowns, a filter bar with options like "PK3", "PK4", "K", "1", "2", "3", "4", "5", "6", "7", "8", "F", "M", "All", and a "Current Student Selection (0)" section with a message "There are no search results." Below this is a "Daily Bulletin - Monday, July 25, 2022" section with a message "No bulletin items were found for this date." and a "Legend" section with the text "Icons [calendar icon] - Date Entry".

Start Page

Students ▾ All ▾

PK3 PK4 K 1 2 3 4 5 6 7 8 F M All

Stored Searches Stored Selections View Field List Advanced

Current Student Selection (0)

There are no search results.

Select By Hand Quick Export ▾

Daily Bulletin - Monday, July 25, 2022

No bulletin items were found for this date.

Legend

Icons - Date Entry

Applications

Forms

Click Here

Online Payment Option

Registration Fees must be paid by the first day of school. Please use the link below to make an online payment.

Payment may also be dropped off at a school location, mailed to 210 South Adams, Carthage, IL 62321 or sent with your child on the first day of school.

Students who were notified of their “Direct Certification” status, will have their registration fees waived.

Direct Certified students will also receive free meals. All other students are required to pay for breakfast and lunch, unless they qualify for free or reduced meals based on approval of their free/reduced lunch application form.

Online payment link: [CLICK HERE](#)



Primary School Book Fee: \$50.00

Middle School Book Fee: \$50.00

The fee schedule for the 2022-2023 school year can be viewed [here.](#)

Thank you for using online registration. Please review all information before selecting "Submit". We are looking forward to a great school year!

HelpDesk

If you have questions, please email the HelpDesk at:
dwhite@cesd317.org