# **Carthage Middle School**

640 Buchanan Street - Carthage, Illinois 62321 217-357-3914 Fax 217-357-3755

Mr. David Scott

Middle School Principal/Athletic Director
dscott@cesd317.org
ext: 1201

Ms. Lauren Gronewold Middle School Secretary lgronewold@cesd317.org ext: 1200

## **CMS After-School Tutoring Program Overview and Guidelines**

Carthage Middle School's **FREE** After-School Tutoring Program serves students in grades 5-8th grade.

The program schedule will operate on **Tuesdays and Thursdays** from the time of after-school dismissal until 4:00 PM and will follow the <u>Carthage Middle School Calendar</u>.

## Transportation must be provided by the parent/guardian. The

program will include, but not be limited to the following:

- a. Complete missed projects or assignments
- b. Complete additional assignments given by teachers for grade recovery
- c. Receive tutoring by teachers
- d. Retake tests
- e. Work on homework

### Guidelines

- 1. Participation is voluntary.
- 2. Students must be picked up no later than 4:00 PM. Two late pickups will result in dismissal from the program.
- 3. The program will employ a demerit system in which students will receive a demerit for inappropriate behavior. After 3 demerits the student will not be allowed to return to the program.
- 4. After school tutoring will not be available on early dismissal days or on school holidays.

Parent/Guardian Signature	Date

### **Mission Statement**

Our mission is to provide an educationally challenging environment which will prepare all students to be confident, capable, contributing members of society.